



**INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES:SHEIKHPURA: PATNA-14**  
AN AUTONOMOUS INSTITUTE OF GOVT. OF BIHAR: (India) Statutory University by an Act of State Legislature

**OFFICE OF THE DEAN**

Tel.: 0612 - 2297631, 2297099-Ext.: 265: Fax: 0612 - 2297225; Website: [www.igims.org](http://www.igims.org); E-Mail: [dean@igims.org](mailto:dean@igims.org)

Memo No.: ..... / Acad.

Dated: .....

**OFFICE ORDER**

Subject: Adoption of the term “Allied and Health Care” in place of Paramedical.

This is in reference to the circular issued vide F.No. Z/103/2024-AHS-DOHFW, FTS-8309547 dated 1<sup>st</sup> July, 2025 released by National Commission for Allied and Healthcare Profession, Ministry of Health and Family Welfare, Government of India, in which it has been directed that the term of “Allied and Healthcare” as defined under Section 2 (b), (c), (d), (e) and (j) of the NCAHP Act, 2021 shall be used henceforth in place of “Paramedical” across all forms of usage (verbal, written or electronic).

AIIMS, New Delhi adopted the above mentioned change vide Office Memorandum bearing reference no. F.5-1/Acad.2025/Misc./P.M. dated 12/07/2025.

In the light of above mentioned circular from Govt. of India and office memorandum from AIIMS, New Delhi, all the concerned Departments/Authorities at Indira Gandhi Institute of Medical Sciences, Patna are requested to implement this change with immediate effect and ensure the use of the terms “Allied and Healthcare” in all relevant communications in all forms whether verbal, written or electronic.

This issues with the approval of the Competent Authority.

*Sd/-*  
Registrar,  
IGIMS, Patna

Memo No.: ...../Acad. *2999*

Dated: *07/08/2025*

Copy to:-Director cell/DDA/All Dean/ Principal, Medical College/MS-I/ MS-II/ Head of all Departments/ All Chiefs/Principal, College of Nursing/SAO/Finance & Chief Accounts Officer/ Engineering Cell (Civil & Electrical)/ Chief Librarian/Accounts Section/Nodal Officer, IT cell/ All Notice Boards, I.G.I.M.S., Patna for information and needful and Superintending Engineer (Bio-Med.) for uploading the order to the Institute's Website.

*Received 7/8/2025*  
Registrar,  
IGIMS, Patna





Memo No.: ..... / Acad.

Dated: .....

**OFFICE ORDER****Subject: Nomination of Nodal Officer for Coordinating the Viksit Bharat Yuva Connect Program – 12th August 2025**

In pursuance of the initiative of the Ministry of Youth Affairs & Sports, Govt. of India, *Viksit Bharat Yuva Connect Program* is to be conducted through the *MY Bharat* portal on the occasion of **International Youth Day**, i.e. **12th August 2025**. In this connection Ministry of Education issued directions vide F.No.:1-1/2024(Sports/NADA) dated 17<sup>th</sup> July, 2025, following which Dr. Avanish Kumar, Professor and Head, Department of Anatomy, IGIMS, Patna, is hereby nominated as the **Nodal Officer** for coordinating all related activities between **IGIMS, Patna** and the **Ministry of Education**.

Additionally, he/she shall be responsible for:

1. Establishing effective coordination with the Ministry of Education and related stakeholders.
2. Overseeing the planning, organization, and smooth execution of the program at IGIMS, Patna.
3. Ensuring wide participation and engagement of the youth during the event.
4. Submitting a **brief report** to the **University Grants Commission (UGC)** by **18th August 2025**, detailing the activities undertaken and the level of participation.

All the students/scholars of all the departments are requested to register on the *MY Bharat* Portal and participate in the launch of the said program on 12<sup>th</sup> August, 2025 and extend full cooperation to Prof. (Dr.) Avanish Kumar, in the successful implementation of this program.

This issues with the approval of the competent authority.

Registrar,  
IGIMS, Patna

Dated: 07.08.2025

Memo No.: 3000.../Acad.

Copy to:-Director cell/DDA/All Dean/ Principal, Medical College/MS-I/ MS-II/ Head of all Departments/ All Chiefs/Principal, College of Nursing/SAO/Finance & Chief Accounts Officer/ Engineering Cell (Civil & Electrical)/ Chief Librarian/Accounts Section/Nodal Officer, IT cell/ All Notice Boards, I.G.I.M.S., Patna for information and needful and Superintending Engineer (Bio-Med.) for uploading the order to the Institute's Website.

Registrar,  
IGIMS, Patna



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Memo No.: ..... / Acad.

Dated: .....

**OFFICE ORDER**

Consequent upon the approval of 107<sup>th</sup> Board of Governors vide Agenda Item No. 107/1644 (v), fee structure for external candidates doing internship/observership/training at IGIMS, Patna is hereby revised in the manner given below by superceding all the previous orders in this context:

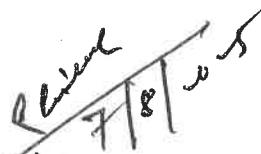
<b><u>Sl. No.</u></b>	<b><u>Existing Fees</u></b>	<b><u>New approved fees</u></b>
1	DNB candidates from Government/Private institutions	Free training
2	Rs. 9000/- (Rs. Nine thousand) only per month for Degree/Diploma/Paramedical and Allied Health Courses	Rs. 4500/- (Rs. Four thousand five hundred) only per month.
3	Rs. 25,000/- (Rs. Twenty five thousand) only per month for Government Doctor/Government Hospital/BDS/MDS/ Post Graduate Medical Courses.	Rs. 10,000/- (Rs. Ten thousand) only per month.
4	Rs. 50,000/- (Rs. Fifty thousand) only per month for Government Registered Private Hospital/ Institute/ BDS/ MDS/ Post Graduate Medical Courses.	Rs. 30,000/- (Rs. Thirty thousand) only per month.

S/—  
Registrar,  
IGIMS, Patna

Memo No.: ..... / Acad.

Dated: 07.08.2025

Copy to:-Director cell/DDA/All Dean/ Principal, Medical College/MS-I/ MS-II/ Head of all Departments/ All Chiefs/Principal, College of Nursing/SAO/Finance & Chief Accounts Officer/ Engineering Cell (Civil & Electrical)/ Chief Librarian/Accounts Section/Nodal Officer, IT cell/ All Notice Boards, I.G.I.M.S., Patna for information and needful and Superintending Engineer (Bio-Med.) for uploading the order to the Institute's Website.

  
Registrar,  
IGIMS, Patna





Memo No.: ..... / Acad.

Dated: .....

**OFFICE ORDER**

AIIMS, New Delhi has released guidelines with reference No. F.14-3/69(1999)-Estt.I(F.Cell) dated 17<sup>th</sup> October, 2015 for grant of permission to the faculty members of the Institute to attend various scientific conferences and other assignments in India and abroad.

Consequent upon the approval of 107<sup>th</sup> Board of Governors vide Agenda Item No. 107/1644 of IGIMS, Patna hereby adopts only that part of the above mentioned guidelines that pertains to attending Meeting/Conference /Symposium/ Seminars/Workshop/C.M.Es./Short Term Training or Course or Programme in India.

The adopted guidelines are mentioned below for circulation to all concerned for their information and guidance:

**Guideline No. 1****PARTICIPATION IN SCIENTIFIC MEETING/ CONFERENCE/ SYMPOSIUM/ SEMINARS/ WORKSHOP/ C.M.Es./ SHORT TERM TRAINING OR COURSE OR PROGRAMME (NOT MORE THAN TWO WEEKS) IN INDIA.**

The Director, at his discretion, may permit a member of faculty to participate Scientific Meeting/Conference/Symposium/Seminars/Workshop/CMEs/Short-term training or course or programme (not more than 14 days) within India with or without Travelling Allowance (TA), Daily Allowance (DA) and Registration Fee in each financial year, provided that:-

- (i) Only four (4) such events are permissible in each financial year for TA, DA and Registration Fee from the Institute. However, faculty can split the TA/DA or registration fee to attend more such activities if permissible.
- (ii) He/she should have completed six months of service as a faculty member continuously, before commencement of the event.
- (iii) His/her scientific paper should have accepted for presentation or invitation for lecture/talk/live workshop and/or chairing/co-chairing of session or he/she may have invitation to participate as a delegate by the organizers.
- (iv) For participation of such events without financial support from the Institute, a clear statement with regard to the source of funding to meet the expenditure for such visits along-with documentary evidence to that effect should be submitted. In case of self funding, he/she should give a clear statement to the effect in their application. Funding agency should be a government organization, autonomous body, society, scientific association, charitable trust/society or non-profit organization. Acceptance of funding from any private companies or organization to meet the expenditure for such visits shall not be allowed.
- (v) He/she will be required to submit participation certificate and a report on the event within a period of 15 days on return.
- (vi) In case of training program or courses, the invitation letter should be addressed to the Director, IGIMS, Patna or the application to attend such training/courses

**PARTICIPATION IN THE MEETINGS OF THE DECISION – MAKING BODIES LIKE EXECUTIVE BOARDS, ORGANIZING COMMITTEES, SCIENTIFIC PROGRAMME COMMITTEES, REVIEW COMMITTEES, MEETINGS OF JOURNAL EDITORIAL BOARD ETC.**

The Director, at his discretion, may permit a member of the faculty to participate in the meetings of the decision making bodies like Executive Boards, Organizing Committees, Scientific Programme Committees, Review Committees, Meetings of Journal Editorial Board and/or administrative activity/policy within India subject to the condition that no financial commitment would devolve on the part of the Institute.

**Guideline No. 3**

**PERMISSION TO ACCEPT THE EXAMINERSHIP IN INDIA.**

A member of the Faculty may be permitted at the discretion of the Director to accept the offer being appointed as examiner in India and the period of absence from headquarter for such purpose including the transit period, will be treated as on duty. No TA/DA or any financial commitment would devolve on the part of the Institute for such purpose.

**Guideline No. 4**

**PERMISSION TO ACCEPT INVITATION TO ASSIST THE VARIOUS SELECTION COMMITTEES IN INDIA.**

The Director may, at his discretion, grant permission to members of the faculty to accept invitations from various organizations from India to assist them in making selections. The period of absence from headquarters including the transit time may be treated as on duty. No TA/DA financial commitment would devolve on the part of the Institute.

**Guideline No. 5**

**PERMISSION TO ACCEPT INVITATIONS FROM INDIAN UNIVERSITIES AND INSTITUTIONS FOR DELIVERING LECTURES/ CONDUCTING WORKSHOPS.**

The Director may, at his discretion, allow a member of faculty to accept invitation from the Indian universities and institutions for lecture/conducting workshops. The period of absence for such purpose including the period spent on travel will be treated as On DUTY. TA/DA will be provided by the Institute if permissible under the rule that he/she should have completed the probation period as a faculty member and should have left at-least one year service before commencement of the event. However, the same will be adjusted against his/her entitlement of TA/DA/Reg. Fee for that financial year. In case, a particular faculty member is paid an honorarium/fee/remuneration in addition to TA/DA by the sponsoring authority, then he/she has to avail of leave of the kind due subject to the provision of SR-12.

**Guideline No. 6**

**PERMISSION TO ACCEPT MEMBERSHIP OF THE SCIENTIFIC ADVISORY BOARDS, EXPERT COMMITTEES, TASK FORCES OR ANY OTHER EXPERT ADVISORY GROUP OF NATIONAL SCIENTIFIC BODIES.**

The Director may permit, at his discretion, a member of faculty to accept invitations to serve on the Scientific Advisory Board, the Expert Committee, Task Forces or any other expert advisory Group of national scientific bodies and depute them to attend the meetings of these committees as on duty, but no TA/DA will be payable by the Institute.



## Guideline No. 7

**PERMISSION TO ACCEPT MEMBERSHIP AND TO ATTEND THE MEETINGS OF  
UNIVERSITY GRANTS COMMISSION/INDIAN UNIVERSITIES/ MEDICAL  
COLLEGES/ AUTONOMOUS BODIES.**

The Director may permit, at his discretion, a member of faculty to accept membership and to attend the meeting of the Advisory Board of the Indian University/Medical College or any teaching and research Institution Organization. The period of absence will be treated as on duty. No TA/DA will be paid by the Institute.

No permission will be granted to a faculty member to be associated either as member or consultant of a private Medical Institution/ Hospital/Centre in India which is running on commercial basis. However, if an academic activity is organized by private Institute/Medical College/ Recognized Hospitals, then the Faculty members may be permitted for such purposes & TA/DA Reg.Fee is payable by the Institute if permissible as per clause no. (i) of Guideline No.1.

## **Guideline No. 8**

**PERMISSION TO CONDUCT INSPECTION AND TO EXAMINE THE FACILITIES  
FOR STARTING UNDERGRADUATE/ POSTGRADUATE COURSES ETC. AT  
VARIOUS MEDICAL COLLEGES/UNIVERSITIES.**

The Director may permit, at his discretion, a member of faculty to conduct inspections and to examine the facilities available for starting undergraduate/ Postgraduate medical courses etc. at various medical colleges/Indian Universities on behalf of the National Medical Commission or State Government of a University & National Board of Examination etc. The period of absence will be treated as 'On Duty' but no TA/DA will be paid by the IGIMS, Patna.

### **Guideline No. 9**

**PERMISSION TO PARTICIPATE IN THE PLANNING, ORGANIZATION AND TO CONDUCT COMMUNITY HEALTH CARE WORK.**

The Director may permit, at his discretion, a member of faculty to participate at the instance of Central, State and other Government agencies in the planning, organization and conduct of community health care work including participation in experiments to develop alternate models of health care delivery for the benefit for general public in any place in the country. The period of absence will be treated as 'On Duty' but no TA/DA will be paid by the IGIMS, Patna.

In case, the Government/Institute deputes the faculty members for such purpose, the TA/DA will also be paid to them and this will not be counted for their entitlement under the guidelines No. 1.

## **Guideline No. 10**

The Director may also permit the member of the faculty to take up any other assignments in India which are connected with the activities of the Institute and considered to be in the interest of the Institute/country. The period of absence will be treated as 'On Duty' but no TA/DA will be paid by the Institute.

## Guideline No. 11

For meeting related to the Research Project in India and abroad which may be funded by private research institutions/ foundations/ companies in which the concerned faculty member is either Co-Investigator or Investigator, the faculty member may be allowed to attend such meetings provided that the project ideally should have been cleared by the Ethics Committee and registered with the Institute. In addition, permission may be granted to attend investigator's

## GENERAL CONDITIONS:

- (i) Participation of all the aforesaid activities with leave on duty is restricted to 42 days leave on duty in a financial year. However, participation of such events during the period of vacation will be treated as vacation. No further requests for participation of any activities beyond the permissible leave on duty will be entertained. He or she may apply for leave of kind due if permissible for this purpose, provided that no TA/DA/Reg. Fee will be provided for such visits.
- (ii) The period of leave on duty would be restricted into the actual period of the event and the actual transit period.
- (iii) The maximum ex-India leave in conjunction with official duty shall be 3 weeks while adhering to the limit of 50% (excluding transit time and enforced halt) of the period of official duty abroad. However, in the case of official visits of duration less than 8 days, the limit of 50% ex-India leave can be availed up to 4 days.
- (iv) The concerned Chief of Centre/Head of the Department will ensure the availability of 50% faculty members on duty during the entire period.
- (v) Faculty members who accept any foreign hospitality are advised to obtain clearance from Foreign Contributory Regulation Authority (FCRA). Foreign Hospitality means:- any offer, not being a purely casual one, made in cash or kind by a foreign source for providing a person with the costs of travel to any foreign country or territory or with free board, lodging, transport or medical treatment.
- (vi) The member of the faculty shall not be permitted to avail/attend any academic events including fellowship/training/assignment with funding from a private organization.
- (vii) In case, any fee/honorarium/salary/remuneration is received by the faculty members, the provision of SR-12 will be applicable as per rules.
- (viii) Faculty member who seeks permission to conduct examination in private institutions, he/she should be appointed by the University under which the Institution concerned is affiliated.
- (ix) The faculty member is required to make their plan well-in-advance for participating in the events and their application for such purpose is required to submit to the FACULTY CELL 2-3 weeks prior in case of visits within India from the date of commencement of the events, so that the outcome of the applications could be communicated well before proceeding for the events.

(Authority: Item No. 24/242 of 24<sup>th</sup> Standing Academic Committee meeting held on 08-01-2020 and item no. 107/1644 of 107<sup>th</sup> Board of Governors meeting held on 13-05-2025)

Memo No.: 3002.../Acad.

✓  
Registrar,  
IGIMS, Patna

Dated: 07/08/2025

Copy to:-Director cell/DDA/All Dean/ Principal, Medical College/MS-I/ MS-II/ Head of all Departments/ All Chiefs/Principal, College of Nursing/SAO/Finance & Chief Accounts Officer/ Engineering Cell (Civil & Electrical)/ Chief Librarian/Accounts Section/Nodal Officer, IT cell/ All Notice Boards, I.G.I.M.S., Patna for information and needful and Superintending Engineer (Bio-Med.) for uploading the order to the Institute's Website.

✓  
7/8/25  
Registrar,  
IGIMS, Patna